



Parent Guidance Document
 September 7, 2021
 Principal: Karnesha Ford
 Assistant Principal: Rhonda Chambers-Harmon

OFFICE HOURS

Stoney Run Elementary Office Hours (M - F)

7:30 am - 3:45 pm

Parent Drop Off and Instructional Hours

Parent Drop Off begins at 7:50 am

Students will exit the vehicle in the visitors' parking lot and use the crosswalk to enter the building.

Instructional Hours are 8:20 am – 2:55 pm (M – F)

Students entering after 8:20am will be marked “tardy”.

Elementary School Supply List (Each student will receive a back pack and supplies from the school.)

1 Back pack
2 packs of crayons
2 packs of pencils
1 pack of dry erase markers
4 large glue sticks
2 composition notebooks or spiral notebooks
1 pencil pouch, pencil box, or pencil holder
2 packs of white ruled filler paper (grades 3 - 5)
1 personal set of earbuds
Face masks (worn daily)
Change of clothes (Kindergarten only)

Library Checkout

Students will submit their online requests. The books will be delivered to the classroom. Returned books will be placed in a box/container outside of the classroom door. Primary students will receive assistance with choosing just right books during library time.

Mitigation Strategies

- **Masking**

Students are expected to wear their masks while in school unless eating/drinking or under direction of nurse.

- **Social Distancing – at least 3 feet apart to the extent possible**

We have signs throughout the building showing students how to stay socially distant from others.

- **Hand Washing**

Signs are posted outside and inside of restrooms and classrooms.

Each classroom has PPE supplies for student and teacher use.

Student, Staff and Visitor Daily Health Screening

[en español](#)

To protect the health and safety of others, all NNPS students, staff members and visitors are expected to perform the following daily health check before coming to school or work.

Symptoms

If you are experiencing any of these symptoms, you must **STAY HOME** for 10 days after symptoms begin:

- | | |
|--|---|
| <input type="checkbox"/> Temperature of 100° F or higher | <input type="checkbox"/> Headache |
| <input type="checkbox"/> Cough/shortness of breath/difficulty breathing* | <input type="checkbox"/> Sore throat |
| <input type="checkbox"/> Chills | <input type="checkbox"/> Congestion or runny nose |
| <input type="checkbox"/> Fatigue | <input type="checkbox"/> Diarrhea, nausea or vomiting |
| <input type="checkbox"/> Muscle/Body aches | <input type="checkbox"/> New loss of taste or smell |

** for individuals with chronic allergic/asthmatic cough, a change in their cough from the baseline*

Potential COVID-19 Exposure/Close Contact

If you had close contact with anyone who either tested positive for or is suspected of having COVID-19, you must **STAY HOME** for 14 days after exposure.

- Had close contact with a person with confirmed or suspected COVID-19
Exposure or close contact includes being within 6 feet of the person for 15 minutes or longer in a 24-hour period or being in direct contact (e.g. sharing utensils, coughing, sneezing, kissing, etc.)

Pending or Positive COVID-19 Test Results

Any student, employee or visitor who has been tested for COVID-19, must **STAY HOME** until test results come back. For positive results, you must **STAY HOME** for 10 days. Please notify your school nurse or building administrator immediately. If a household member has tested positive, any unvaccinated students, staff or visitors, must **STAY HOME** for 14 days.

Tips for Returning to School and Work Safely



Allow time each morning to complete the screening checklist.



Use the same thermometer on the same spot each day for consistency. When using an oral thermometer, avoid food or drinks for at least 15 minutes prior.



Practice appropriate mask use. Students, staff and visitors are required to wear masks at all times. Make sure you know how to wear your mask and how to properly put it on and take it off.



Practice hand hygiene. Make proper handwashing a frequent part of the daily routine (at least 20 seconds washing the front and back of each hand and between fingers.)



Practice distancing.



Purchase reusable water bottles. Schools will only have water-refilling stations operating, not water fountains.

Parent Expectations

- **Parent Expectations Daily Pre-Screening and Reporting:** Before leaving home, parents/guardians will ensure that their child does not have a fever or have any other symptoms of COVID-19 and has not been exposed to anyone who exhibits symptoms of the virus.
- **Proper Personal Protection at School: All NNPS students are required to wear a face mask while on the bus and inside the building.** Families are encouraged to provide masks for their students to wear. We will have mask available for your student in the classroom.
- **Parent Availability During the School Day and Emergency Contacts:** Parents and guardians are asked to make arrangements in the event that their child exhibits symptoms of COVID-19 or becomes sick while at school and must be picked up as soon as possible. If the child exhibits COVID-19 symptoms, he/she will be assessed by the School Nurse and asked to wait in an isolation room under the supervision of a NNPS employee until a parent or guardian can pick the child up from school. **Parents and guardians are encouraged to ensure that their emergency contact information is up to date in case of an emergency.**

Bus Transportation

- Masks are to be worn while on the bus.
- Kindergarten yellow cards will be used for all NNPS KG students; 3 cards per family.
Bus Stop Information: <http://bus-stops.nn.k12.va.us/liveweb/webquery/>

Arrival & Dismissal Procedures

Arrival (Bus Riders): Students will exit the bus and enter through the front entrance doors. Students must wear a mask while entering the school.

Arrival (Drop Offs): At 7:50 am, students will use the crosswalk from the visitor's parking lot to enter the front entrance doors. A staff member will be present to assist the student.

Arrival (Walkers): At 7:45 am, students will be escorted across Lucas Creek Road by the crossing guard.

Dismissal (Bus Riders): Students will be escorted to the bus by their teacher.

Dismissal (Parent Pick-ups/DayCare Van Riders): Students will be picked up in the parent pick-up line near the staff parking lot. The driver must have a "school issued tag" on the passenger dashboard. ***Curb-side pickup only* Parents may start lining up after 2:50pm. There will be no parent pick up in the main office. Students must be picked up by 2:40pm.**

Food Distribution

Breakfast will be "grab and go" at both hall entrances.

Lunch will be delivered to the classroom where students will eat for the first 10 days of school.

Students with a special diet will have their meals delivered to the classroom.

Virtual lunch/dinner pick up is at 1:00pm.

For Questions or Assistance

Call our school's main office at 757-886-7755.

Call or email an administrator for an appointment.

Email your student's teacher using their NNPS email or with your student's Canvas account.

Check our school's website for updates and information.

Don't forget to visit us on Facebook or Twitter to learn more about your student's school experience.

Parent FAQs

Can I walk my child to class in the morning?

To limit the number of visitors inside of our school, we are asking parents to allow their child to walk to class independently. We will have staff members throughout the hallways to greet them and make sure they arrive to their classroom. If you'd like to visit the classroom, please make an appointment with a school administrator.

Can I pick my child up early from school?

Yes, students can be picked up prior to the end of school. You can use the main entrance buzzer to let the office staff know you are here. Your child will be brought to you. You can also contact the school in advance. If you plan to pick your child up early, they must be picked up no later than 2:40pm.

What will the in-building instruction look like?

Students will enter the building via designated doors based on their grade level and report directly to their classrooms. Students will have assigned desks/seats and the teacher will provide instruction with students. Students will continue to utilize their Chromebook to complete independent work in Canvas. Students will have their own supplies that they must maintain for daily use in school. Teachers will provide organizational strategies for students. **Students will have breakfast, lunch, recess, and related arts (PE, Art, Music, Library) classes each day.** If a restroom is not present in the classroom, classes will take restroom breaks as a class to limit time in the hallways. A schedule has been provided for teachers.

How can I contact my child's teacher or an administrator?

All NNPS employees have an email account for parent communication. You can also communicate with your child's teacher through Canvas. To reach an administrator, parents can call the main office at 757-886-7755 or through email. **Conferences and meetings about students' academics or behaviors with school administrators and/or Student Success Team will be held virtually depending on the circumstance. (No in-person meetings/conferences with teachers during this time.)**

Do students need to bring their Chromebooks with them to school?

Yes, students are expected to bring their fully charged Chromebook with them to school each day. Headphones will be provided for those students returning to the building. Kindergarten students will not transport their Chromebooks to school each day.

Will children be eating in the cafeteria?

Breakfast will be a grab and go to eat in the classroom. Students' lunch will be delivered to the classroom for the first 10 days of school. Students with a special diet will have their meals delivered to the classroom.